

TACA BOARD MEETING MINUTES
MONDAY NOVEMBER 11TH 3:00 PM
VG YOUNG CONFERENCE
EMBASSY SUITES, SAN MARCOS ROOM: CHAUTAUQUA A

- I. Call to Order – Cathy Talcott called the meeting to order at 3:00 pm.
- II. Prayer and Pledges – Cathy Talcott offered the prayer and Tammy McRae offered the pledges.
- III. Roll Call – All board members were present.
- IV. Introductions and Guests – Allison Getz, Sherry Mueke, Wendy Burgess, Connie Rose, Krist Roe, Ruben Gonzalez, Justin Carothers, Peter McGuill, Sarah Lazarowitz, Amy Lawson, Ronnie Kiester, and Michelle Mund were recognized.
- V. Presidential Activity Report – Cathy Talcott presented the report as attached.
- VI. Secretary-Treasurer Report – Larry Gaddes
 - A. Approval of Minutes – Kevin Kieschnick moved and Tammy McRae seconded the motion to approve the minutes with edits offered to items II and VII.D. The motion passed unanimously.
 - B. Approval of Financials – The monthly financial statements for August, September, and October were accepted as presented.
 - D. Audit Committee Report – Bruce Stidham presented a written audit report. Bruce Stidham provided a verbal recap of the audit at the previous board meeting with no irregularities noted. Donna Willis moved and Michelle French seconded the motion to approve the report as submitted. The motion passed unanimously.
 - D. 2018 IRS Filing – The Association’s 2018 IRS filing was submitted for review. A discussion was had and determination made that the sitting president during the filing period should sign the filing (Michelle French for 2018). Randy Riggs moved and Kevin Kieschnick seconded the approval of the filing. The motion passed unanimously.
 - E. Records Retention Schedule – Recommendations were made to amend the schedule’s financial section and to add recordings to the schedule. Kevin Kieschnick moved and Albert Uresti seconded to approve the retention schedule with amendments. The motion passed unanimously.
- VII. Conference Report Updates
 - A. VG Young Conference Update – Peter McGuill thanked Sherry Mueke and committee members for putting together the program for the conference. Minor changes to the schedule were noted. It a that about there were 389 registrants.
 - B. TACA Conference Update – Allison Getz presented the 2020 draft agenda and discussed changes. Reservations will be taken for TACs only on the first day of registration. Registration will open at 9 am instead of 8 am. Sarah Lazarowitz presented decorator bids for the conference vendor area. Randy Riggs moved and Kevin Kieschnick seconded to award Grady Henly the contract for the 2020 TACA conference. The motion passed unanimously. Sarah presented other documents and “what’s new” for the conference concerning vendors and sponsorships. Amy Lawson presented a preliminary budget for the conference. It was noted the expense of the conference in Austin with a predicted loss of \$60,000 per the budget even though

cost-saving measures have been implemented. Options discussed to include investing reserves, changes to site selections, conference length, vendor sponsors, etc. to reduce losses. Cathy Talcott introduced the graphic for the conference.

VIII. Committee Updates

- A. Ronnie Kiester provided information concerning discussion about options to reduce costs for future conferences including shortening the days, bidding for consecutive years, moving to May, etc. Ronnie asked that the board provide guidance to the Site Committee to adjust conference bids to reflect suggested changes. Under New Business, Randy Riggs moved and Tammy McRae seconded to have site RFPs for 2023 conference reflect options to bid on a conference for 2 years and a 3-night or 4-night conference. The vote passed unanimously.
- B. Michelle French provided a DMV Liaison committee update.
- C. Ruben Gonzalez reported on the TAVTI as submitted.

XI. Executive Session – The Board adjourned to executive session and resumed the regular meeting at approximately 5:30 pm.

XII. Funding Education Coordinator – Tammy McRae moved and Kevin Kieschnick seconded a motion to enter into a contract with Texas A&M Agrilife to provide an education coordinator per submitted MOU. Larry Gaddes moved and Kevin Kieschnick seconded to increase PTEC fees from \$85 to \$130 for members and from \$130 to \$175 for non-members effective Jan 1, 2020 and to increase membership dues for Tax Assessor-Collectors from \$125 to \$250 effective Jan 1, 2021.

IX. Discussion and Approval of TACA Vision and/or Mission statements – Discussion was had concerning the exact wording of our proposed Vision/Mission statement. A consensus was not reached and no action was taken.

X. Strategic Goals Update – Cathy handed out a summary of TACA’s Strategic Goals as determined by the Board in August.

XIII. New Business – Action was taken as noted in agenda item VII. C. concerning the Site Committee.

XIV. Next Board Meeting – The next quarterly board meeting will be held March 29th at 2:00 pm at the TSAA conference.

XV. Kevin Kieschnick moved with a second by Tammy McCrae to adjourn the meeting. The motion passed unanimously.